



INSTRUCTIONS FOR SUBMITTING A PAPER 12th WORLD BAMBOO CONGRESS Taoyuan, Taiwan 18-22 September 2020

If you wish to participate at the 12th WBC as an invited speaker, you must submit your paper using the guidelines for authors as outlined below. All papers, keynotes, oral presentations, and poster presentations that are presented, or are a part of any of the Congress workshops, are eligible for inclusion in the Congress proceedings. It is the endeavor of the IOC that the Congress Proceedings are made available to delegates at the time of registration, in electronic format. Proceedings will also be made available for free download on the Congress website.



INSTRUCTIONS FOR AUTHORS <ALSO SEE TEMPLATE 2020 WBC, PAPER TEMPLATE AND GUIDELINES FOR AUTHORS>

1. General

- a. All papers will be published only in English. Please ensure that the paper being submitted has been checked for language by someone fluent in English.
- b. All papers must be in electronic form (please convert Macintosh files to IBM-PC format), and sent via email, Google drive, DropBox or other similar method. Please send text only as .doc file.
- c. The electronic file may have illustrations/photographs embedded within the text.
- d. Illustrations and photographs will also be accepted only as electronic files.
- e. All papers must have an abstract of not more than 300 words, describing all the key aspects discussed in the paper.
- f. The file and all supporting materials (illustrations, charts, photographs) of a paper for presentation must be sent to the Technical Committee Chairs by the due date (see Important Congress Dates).



2. Text Format

- a. Papers should be typed in A4 size format, with 26 mm (1 inch) margin on all sides.
- b. Please use 11 pt Times New Roman font for the text.
- c. Do not indent paragraphs to separate them; instead please use 1 line space.
- d. The text matter must be left aligned (flush left); not full-justified.
- e. Please use 18 pt normal typeface for the title.
- f. Name(s) of author(s) and institutional affiliation(s) must follow the title.

- g. Please do not use bold face in body text or headings/sub-headings.

- h. Italics may be used where required (botanical names, titles of books, words in foreign language, etc.)

- i. Please limit the hierarchy of heading/subheadings to three items, and the use the following style:
 Heading (16 pt)
 Sub-heading (14 pt)
 Sub-sub-heading (12 pt)

- j. Please do not use all upper case for headings/subheadings; only the first alphabets of key words need to be in upper case. Example:
 BAMBOO RESOURCES OF MALAYSIA (Incorrect)
 Bamboo Resources of Malaysia (Correct)

- k. Within the text, please indicate (in sequence) the places where captions of figures (illustrations and photographs) are to appear. Example:
 As the new policy reforms related to industrial production units and market increased the comparative advantage of bamboo compared with other main agriculture crops (such as rice, tea and silk), land was diverted from these agriculture crops to grow bamboo shoots (Figure 1).

- l. Please do not include the figure captions within the text. The list of figure captions should be given at the end of the paper.



- m. Footnote markings may be given within the text but the text of the footnotes must be appended in sequence at the end of the paper, before the list of figure captions.
- n. All Tables, along with appropriate captions, must be included within the text. The places they are to appear must be clearly marked in the text (as in item 11 above).
- o. If mathematical formulas or special characters are used in the text, please ensure that these have come out clearly and correctly in the printout.

3. References

- a. References to other works (books, articles, etc.), if any, need to be mentioned (authors' name and year of publication) in the text within parentheses. Examples

(please note that there is no comma between the author's name and the year of publication, and that two references are separated by a semicolon):

Somatic embryos are organized bipolar structures arising from a single cell and having no vascular connection with maternal tissue (Haccius 1978).

According to Williams and Maheswaran (1986), "there appears to be universal formation of compact clump of embryogenic cells, the proembryonal complex from which one to many embryoids develop".

Proliferation of calli from cells adjacent to the vascular bundles has been recorded also by others (Hunault 1978; Pannetier and Buffard-Morel 1986).

- b. If a reference has more than two authors, please cite only the first author, followed by the term "et. al". Example:
Some studies have found scutellum of immature embryos as being the tissue from which embryogenic calli originate (McCain et al. 1988; Ryschka et al. 1991; Oka 1995).
- c. When citing more than one reference of the same author, or group of authors, please arrange them in sequence according to the year of publication (see example above).



- d. If there is more than one reference pertaining to a particular year, please sequence them alphabetically according to the author's name. Example:
(Clark 1991; Londoño 1991; Soderstrom 1991)
- e. More than one reference pertaining to one author (or group) may be cited as follows:
(Clark and Londoño 1990, 1991, 1998)
- f. All references cited in the text must be supported by a detailed bibliographical listing given at the end of the paper (before list of footnotes and list of figures).
- g. The bibliographic listing must contain the following elements in the following sequence:
- i. Author(s). All authors; not just the first author followed by "et. al
 - ii. Year of publication
 - iii. Title of the article (or book)
 - iv. Title of the book/journal (if reference is to an article in the book/journal)
 - v. Volume/issue numbers or dateline (if the reference involves a journal or newspaper)
 - vi. Publisher's name and location
 - vii. Page number of the reference cited (if the reference is to an article/paper in a book)
 - viii. Total number of pages (if the reference is to a book)
- h. Some examples of bibliographic listing are given below as guidance:
- Dagilis, T.D.; Turcke, D.J. 1996. An economical bamboo particleboard. In Ganapathy, P.M.; Janssen, J.A.; Sastry, C.B. ed., *Bamboo, people and the environment*, Vol. 3, Engineering and utilization. Proceedings of the Vth International Bamboo Workshop, Ubud, Bali, Indonesia, 19-22 June 1995. International Network for Bamboo and Rattan, New Delhi, India. pp. 165-173. [Example of a paper included in the Proceedings]
- Duraiappah, A.K. 1994. A state-of-the-art review on the socio-economics of the bamboo and rattan sector in Southeast Asia. INBAR Working Paper No. 1. International Network for Bamboo and Rattan, New Delhi, India. 31 pp. [Example of a report in a series]



Huang, L.C.; Huang, B.L.; Chen, W.L. 1989. Tissue culture investigations of bamboo IV - Organogenesis leading to adventitious shoots and plants excised from shoot apices. *Environmental and Experimental Botany*, 29(3), 307-315. [Example of an article in a journal]

Ohrnberger, D.; Goerrings, T. 1985. *The bamboos of the world*. International Book Distributors, Dehra Dun, India. [Example of a book]

4. File name / Paper Name for Submission VERY IMPORTANT

a. Please save and submit your paper with this file name format:

YourSurname_YourGivenName_12WBC

b. If there are multiple authors of your paper, please use only the name of the primary author or the author who will be presenting the paper

5. Checklist

- a. Has the paper been checked for language (grammatical errors, lack of clarity, etc.)?
- b. Does the paper carry the name(s) of the author(s) and their institutional affiliations? Please include authors email addresses.
- c. Does the paper have an abstract of less than 300 words?
- d. Has a printout of the paper been taken with all figures, formulas, special characters, etc? This helps determine if all formatting is aligned.
- e. Is the paper saved in proper electronic format (IBM-PC format, Word or Word Perfect)?
- f. Have all the supporting material (illustrations, photos, slides, etc.) been indicated with their sequential numbers (Figure 1, Figure 2, etc.)?
- g. Does the paper follow all formatting instructions (A4 format; Times New Roman font; 11 pt for text; 16, 14 and 12 pts for headings/sub-headings; 18 pt for title; one line space between non-indented paragraphs) given under Item 2 (1-15)?
- h. Have all the in-text references been given as per instructions given under Item 3(1-5)?
- i. Have all the in-text references been listed fully in the bibliographic listing as per instructions given under Item 3(6-7)?
- j. **Does the file name follow the format instructions (Please save and submit your paper with this file name format: YourSurname_YourGivenName_12WBC.doc**



- k. If there are multiple authors of your paper, please use only the name of the primary author or the author who will be presenting the paper (YourSurname_YourGivenName_12WBC.doc)

ALL SUBMISSIONS SHOULD BE SENT ELECTRONICALLY TO :

Nirmala Chongtham, Chair of 12WBC Technical Committee :

papers@worldbamboocongress.org

Papers will not be accepted after 1 March 2020.